

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 301

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Accuracy is one of the characteristics of computer	TRUE	FALSE			A
2	A Internet is a combination of _____	website	Sub network	pictures	protocol	A
3	A set of Rule is called?	Browser	File	Variable	Protocol	D
4	A to Z characters are also called as _____	Number keys	Function Keys	Alpha Keys	Insert Keys	C
5	A Web page means Collection of Information.	TRUE	FALSE			A
6	_____ option is used to delete the rows and columns	Table	Delete	Backspace	Remove	B
7	_____ tab contain page setup, page background, Thems, Paragrah and arrage.	Page Layout	Page	Data	Review	A
8	_____ used to search the specific letter or word from the document	Find	Search	View	Show	A
9	_____ Can be used to set margins and indents in Document.	Status area	Ruler line	Status bar	Title Bar	B
10	_____ change the overall design of the entire document	Page Layout	Theme	Review	Data	B
11	By using ----- tools, data in different worksheets can be combined and its summary can be created in another worksheet.	Data Consolidation	Data Validation	Conditional Formatting	None of these	A
12	By using ____ option, only selected matter is removed but format remains as it is in the cells.	Contents	Cell contents	Comments	None of these	A
13	By using _____ filter option, output of the filtered records can be placed at another location.	Advance Filter	Custom Filter	Auto Filter	None of these	A
14	By using Exit option, what action is done in Excel	Quit Excel	Open Excel	Close file	Open file	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	Can we save Excel file in Pdf?	TRUE	FALSE			A
16	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
17	_____ means to set the style of the text it has multiple types.	Font	Size	color	None of these	A
18	_____ tab is available only in PowerPoint.	Window	Slide Show	Format	Home	B
19	_____ view is available in PowerPoint	Normal	Notes Page	Reading View	All of these	D
20	_____ can be referred by the speaker while giving a presentation.	Speaker's Note	layout	Slide	Document	A
21	HTML language is used for _____	web designing	net designing	website viewing	None of Above	A
22	HTTP is the protocol, to transfer the data in the form of _____	Client	Text	User	None of above	B
23	HTTP use to transfer files from one machine to another on Internet.	TRUE	FALSE			B
24	Hypertext is text with many images and sounds.	True	False			B
25	If the internet connection is through Telephone lines, then the signal interpretation between Telephone Line and Computer is done with help of _____ device.	Mouse	Modem	Microprocessor	Power Supply	B